



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 6

HOUSTON BRANCH

10625 FALLSTONE RD.

HOUSTON, TEXAS 77099

Ref. Case No. 17700

Site Name Gulton Ind.

Date: 3 / 25 / 92

Subject: CLP Data Review

From: Michael L. Daggett, Chief, Organic Lab Section: 6E-HL

To: L. Ross, GH-MA

*M. L. Daggett for*

A review of the laboratory raw data for the reference site has been completed by members of the Laboratory Section.

Samples were:

INORGANIC:	<u>MFQ311</u>	<u>MFQ326</u>		
	<u>312</u>	↓		
	<u>313</u>			
	<u>314</u>	↓		
	<u>324</u>	<u>MFQ340</u>		
ORGANIC:				

The data was found:

- ( ) Acceptable
- (X) Provisional; use of data requires caution. Problems are noted in Review Summary.
- ( ) Unacceptable; data should not be used. Problems are noted in Review Summary.

Questions regarding the review can be addressed to me.

Attachments

cc: Mahmoud El-Feky, 6E-HL  
Mike Hiatt, EMSL/Las Vegas

90067496





UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 6  
HOUSTON BRANCH  
10625 FALLSTONE RD.  
HOUSTON, TEXAS 77099

**MEMORANDUM**

Date: 3-25-1992

Subject: CLP Data Review

From: Mahmoud El-Feky, *MEF* 6E-HO, Region 6

To: Michael Daggett, Chief, Organic Section, Houston  
Branch, Region 6

Attached is the data review summary for Case # 17700  
SDG # MFO311  
Site GULTON INDUSTRIES

Data was found: ( ) Acceptable  
(X) Provisional  
( ) Unacceptable

Action required by TPO: ( ) Yes  
(X) No

COMMENTS:

MANTECH ENVIRONMENTAL TECHNOLOGY, INC.  
ESAT REGION VI  
c/o U.S. ENVIRONMENTAL PROTECTION AGENCY  
10625 FALLSTONE ROAD  
HOUSTON, TEXAS 77099

MEMORANDUM

DATE: March 24, 1992  
TO: Mahmoud E. El-Feky, Chemist, 6E-HO, Region VI  
THRU: Bill Blanton, ETM, ESAT, Region VI  
FROM: Michael J. Fertitta, ESAT, Region VI MJF  
SUBJECT: CLP Data Review

Attached is the data review summary for Case # 17700  
SDG # MFO311  
Site Gulton Industries

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 6  
HOUSTON BRANCH  
10625 FALLSTONE ROAD  
HOUSTON, TEXAS 77099

INORGANIC REGIONAL DATA ASSESSMENT

CASE NO. <u>17700</u>	SITE <u>Gulton Industries</u>
LABORATORY <u>NFT (CO)</u>	NO. OF SAMPLES/
CONTRACT # <u>68-D0-0145</u>	MATRIX <u>20/soil</u>
SDG # <u>MFQ311</u>	REVIEWER (IF NOT ESD) <u>ESAT</u>
SOW# <u>ILM01.0</u>	REVIEWER'S NAME <u>Mike Fertitta</u>
TPO: ACTION _____ FYI <u>X</u>	COMPLETION DATE <u>March 24, 1992</u>
	ACCT # <u>2TGBDN77</u> SF # <u>TGBUZZ</u>

SAMPLE NOS.: MFQ311, MFQ312, MFQ313, MFQ314, MFQ324, MFQ326, MFQ327, MFQ328, MFQ329, MFQ330, MFQ331, MFQ332, MFQ333, MFQ334, MFQ335, MFQ336, MFQ337, MFQ338, MFQ339, MFQ340

DATA ASSESSMENT SUMMARY

	ICP	AA	Hg	CYANIDE
1. HOLDING TIMES	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>
2. CALIBRATIONS	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>
3. BLANKS	<u>X</u>	<u>X</u>	<u>O</u>	<u>O</u>
4. ICS	<u>O</u>			
5. LCS	<u>O</u>	<u>O</u>		
6. DUPLICATE ANALYSIS	<u>X</u>	<u>O</u>	<u>O</u>	<u>O</u>
7. MATRIX SPIKE	<u>X</u>	<u>O</u>	<u>O</u>	<u>O</u>
8. MSA		<u>N/A</u>		
9. SERIAL DILUTION	<u>O</u>			
10. SAMPLE VERIFICATION	<u>O</u>	<u>X</u>	<u>O</u>	<u>O</u>
11. OTHER QC	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
12. OVERALL ASSESSMENT	<u>X</u>	<u>X</u>	<u>O</u>	<u>O</u>

O = Data had no problems/or qualified due to minor problems.

M = Data qualified due to major problems.

Z = Data unacceptable.

X = Problems, but do not affect data.

N/A= Not applicable

**ACTION ITEMS:** Blank concentrations were above the instrument detection limits; differences between duplicate results exceeded quality control limits; matrix spike recoveries were outside of limits, and FAA analytical spike recoveries exceeded limits for 6 of 80 determinations.

**AREAS OF CONCERN:**

**NOTABLE PERFORMANCE:** Mercury and cyanide met quality control criteria. Serial dilution results met technical quality control criteria.

**INORGANIC QA REVIEW  
CONTINUATION PAGE**

**Case 17700 SDG MFO311 Site Gulton Industries Lab NFT (CO)**

COMMENTS: Twenty soil samples were analyzed at low concentrations for total metals and cyanide. The data package is provisional because: blank concentrations were above the instrument detection limits; differences between duplicate results exceeded quality control limits; matrix spike recoveries were outside of limits, and FAA analytical spike recoveries exceeded limits for 6 of 80 determinations.

**1. Holding Times**

All holding time criteria were met.

**2. Calibrations**

All calibrations were acceptable.

**3. Blanks**

**A. Calibration Blanks**

1. The concentrations of aluminum, barium, nickel, and selenium in the calibration blanks were above the instrument detection limits (IDL) but less than the contract required detection limits (CRDL). Sample results greater than the IDLs but less than five times the amount in any blank should be qualified as undetected.
2. The concentrations of calcium and magnesium in the calibration blanks were above the negative IDLs.
3. The concentrations of lead, copper, and iron in the calibration blanks were above both the positive and the negative IDLs.

**B. Preparation Blank**

1. The concentration of aluminum in the preparation blank was above the instrument detection limit (IDL) but less than the contract required detection limit (CRDL). Sample results greater than the IDL but less than five times the amount in any blank should be qualified as undetected.
2. The concentrations of calcium, copper, iron, magnesium, and vanadium in the preparation blank were above the negative IDLs.

**C. All other blank results were acceptable.**

#### **4. ICS**

Interference check sample criteria were met.

#### **5. LCS**

All laboratory control sample results were acceptable.

#### **6. Duplicate Analysis**

- A. The calcium and zinc results are qualified as estimated (J) due to relative percent differences of 48.4% and 53.7% respectively.
- B. All other duplicate results met technical quality control criteria.

#### **7. Matrix Spike**

##### **A. Pre-digestion/Pre-distillation Matrix Spike Recovery**

The antimony and cadmium results are qualified as estimated (J and UJ) due to pre-digestion matrix spike recoveries of 44.0% and 71.7%, respectively. Matrix interference is suspected.

##### **B. Furnace Atomic Absorption Quality Control**

- 1. The selenium results for MFQ311, MFQ327, MFQ333, MFQ337, and MFQ338 are qualified as estimated (J and UJ) due to FAA analytical spike recoveries of 68.0%, 74.0%, 120.0%, 118.0%, and 122.0%, respectively. Matrix interference is suspected.
  - 2. The thallium result for MFQ332 is qualified as estimated (J) due to an 84.0% FAA analytical spike recovery. Matrix interference is suspected.
- C. All other analytes had acceptable pre-digestion/pre-distillation matrix spike recoveries and FAA quality control.

#### **8. MSA**

The method of standard addition was not required.

#### **9. Serial Dilutions**

All serial dilution results met quality control criteria.

#### **10. Sample Verification**

- A. The ICV and ICB for the first arsenic run are mislabelled as a CCV and a CCB in the raw data (pages 149 and 150).

- B. The arsenic results for MFQ312 and MFQ314 (raw data pages 155 and 175) are below the IDL. The FAA analytical spike recoveries should be 112.0% and 107.0%, respectively.
- C. The selenium results for MFQ334 and MFQ339 (raw data pages 262 and 266) are above the IDL. The FAA analytical spike recoveries should be 99.0% and 101.0%, respectively.
- D. The thallium results for MFQ313, MFQ334 and MFQ337 (raw data pages 280, 290, and 293) are above the IDL. The FAA analytical spike recoveries should be 98.5%, 103.0%, and 103.5%, respectively.
- E. The thallium results for MFQ314 and MFQ335 (raw data pages 280 and 292) are at the IDL. The FAA analytical spike recoveries should be 107.5% and 101.5%, respectively.
- F. The thallium result for MFQ332 (raw data page 289) is above the IDL. The FAA analytical spike recovery should be 84.0%. A "W" flag is required.
- G. The thallium result for MFQ340 (raw data page 295) is above the IDL. The FAA analytical spike recovery should be 104.5%. The "W" flag is not required.
- H. The resubmission in response to CCS, included in this data package, contains a corrected lead result on the Form 1 for MFQ328. A custody seal was not present on this package.

#### 11. Other QC

None

#### 12. Overall Assessment

- A. The data package is provisional for the following reasons:
  - 1. Blank concentrations were above the instrument detection limits.
  - 2. Differences between duplicate results exceeded quality control limits.
  - 3. Matrix spike recoveries were outside of limits.
  - 4. FAA analytical spike recoveries exceeded limits for 6 of 80 determinations.
- B. All other technical requirements were met.

**Contract Laboratory Program  
REGIONAL/LABORATORY COMMUNICATION SYSTEM  
FAX Record Log**

Date of FAX: March 25, 1992  
Laboratory Name: N.F.T., Inc.  
Lab Contact: Ronald L. Keil  
Region: 6  
Regional Contact: Michael J. Fertitta (ESAT)  
Initiated by: Region

In reference to data for the following sample numbers:

MFO311, MFO312, MFO313, MFO314, MFO324, MFO326, MFO327, MFO328,  
MFO329, MFO330, MFO331, MFO332, MFO333, MFO334, MFO335, MFO336,  
MFO337, MFO338, MFO339, MFO340

**Summary of Questions/Issues:**

- A. The ICV and the ICB for the first arsenic run are mislabelled as a CCV and a CCB in the raw data (pages 149 and 150). Please correct and resubmit the raw data.
- B. The arsenic results for MFQ312 and MFQ314 (raw data pages 155 and 175) are below the IDL. The FAA analytical spike recoveries should be 112.0% and 107.0%, respectively. Please correct and resubmit the Form 14.
- C. The selenium results for MFQ334 and MFQ339 (raw data pages 262 and 266) are above the IDL. The FAA analytical spike recoveries should be 99.0% and 101.0%, respectively. Please correct and resubmit the Form 14.
- D. The thallium results for MFQ313, MFQ334 and MFQ337 (raw data pages 280, 290, and 293) are above the IDL. The FAA analytical spike recoveries should be 98.5%, 103.0%, and 103.5%, respectively. Please correct and resubmit the Form 14.



- E. The thallium results for MFQ314 and MFQ335 (raw data pages 280 and 292) are at the IDL. The FAA analytical spike recoveries should be 107.5% and 101.5%, respectively. Please correct and resubmit the Form 1 for MFQ314 and the Form 14 for both samples.
- F. The thallium result for MFQ332 (raw data page 289) is above the IDL. The FAA analytical spike recovery should be 84.0%. A "W" flag is required. Please correct and resubmit the Forms 1 and 14.
- G. The thallium result for MFQ340 (raw data page 295) is above the IDL. The FAA analytical spike recovery should be 104.5%. The "W" flag is not required. Please correct and resubmit the Forms 1 and 14.
- H. The laboratory resubmission in response to CCS was received in a package with no custody seal. Please take care in the future to place a custody seal on all data submitted.

**Summary of Resolutions:**

Region expects lab to look into items and submit data within ten working days to US EPA, 10625 Fallstone Road, Houston, TX 77099

Michael J. Fertitta  
Signature

3/25/92  
Date

Distribution: (1) Lab Copy, (2) Region Copy, (3) SMO Copy

ManTech Environmental Technology, Inc.  
ESAT Region 6

c/o US EPA 10625 Fallstone Road, Houston, TX 77099 (713) 983-2243

FACSIMILE COVER SHEET

Please deliver the following pages to:

Name Ronald L. Keil

Firm N.F.T., Inc.

City Golden State CO

Telephone (303) 278-1888 Ext. \_\_\_\_\_

Fax Telephone No. (303) 278-1399 Ext. \_\_\_\_\_

Sender:

Name Michael J. Fertitta

Date March 25, 1992 Time \_\_\_\_\_

Total Number of pages including this Cover Sheet 3

If you do not receive all the pages or if any pages are unclear,  
please call: (713) 983-2243.

MESSAGES: \_\_\_\_\_  
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Fax Model No. Panafax UF-620 Fax No. (713) 983-2248

# INORGANIC/ORGANIC COMPLETE SDG FILE (CSF) INVENTORY CHECKLIST

Case No. 17700      SDG No. MFQ311      SDG Nos. To Follow      SAS No.      Date Rec 02/26/92

<p>EPA Lab ID: <u>NFT</u></p> <p>Lab Location: <u>Golden, CO</u></p> <p>Region: <u>6</u>      Audit No.: <u>17700MFQ311</u></p> <p>Re_Submitted CSF?      Yes      No <u>X</u></p> <p>Box No(s): <u>1</u></p> <p>COMMENTS:</p> <p>Furnace AA raw data originals (pages 235 to 244 and pages 284 to 308) are filed with CSF 17716, MBBE97.</p> <p>Original mercury data (pages 317 and 318) is filed with CSF 17686, MEBV90.</p> <p>An incorrect Airbill number is placed in Box 5 of Traffic Report #015623.</p> <p>Over for additional comments.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">ORIGINALS</th> <th style="width: 5%;">YES</th> <th style="width: 5%;">NO</th> <th style="width: 10%;">N/A</th> </tr> </thead> <tbody> <tr> <td><b>CUSTODY SEALS</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>1. Present on package?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>2. Intact upon receipt?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>FORM DC-2</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3. Numbering scheme accurate?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>4. Are enclosed documents listed?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>5. Are listed documents enclosed?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>FORM DC-1</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6. Present?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>7. Complete?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>8. Accurate?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>CHAIN-OF-CUSTODY RECORD(s)</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>9. Signed?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>10. Dated?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>TRAFFIC REPORT(s) PACKING LIST(s)</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>11. Signed?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>12. Dated?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>AIRBILLS/AIRBILL STICKER</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>13. Present?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>14. Signed?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>15. Dated?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>SAMPLE TAGS</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>16. Does DC-1 list tags as being included?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>17. Present?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td><b>OTHER DOCUMENTS</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>18. Complete?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>19. Legible?</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>20. Original?</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>20a.If "NO", does the copy indicate where original documents are located?</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	ORIGINALS	YES	NO	N/A	<b>CUSTODY SEALS</b>				1. Present on package?	X			2. Intact upon receipt?	X			<b>FORM DC-2</b>				3. Numbering scheme accurate?	X			4. Are enclosed documents listed?	X			5. Are listed documents enclosed?	X			<b>FORM DC-1</b>				6. Present?	X			7. Complete?	X			8. Accurate?	X			<b>CHAIN-OF-CUSTODY RECORD(s)</b>				9. Signed?	X			10. Dated?	X			<b>TRAFFIC REPORT(s) PACKING LIST(s)</b>				11. Signed?	X			12. Dated?	X			<b>AIRBILLS/AIRBILL STICKER</b>				13. Present?	X			14. Signed?	X			15. Dated?	X			<b>SAMPLE TAGS</b>				16. Does DC-1 list tags as being included?	X			17. Present?	X			<b>OTHER DOCUMENTS</b>				18. Complete?	X			19. Legible?	X			20. Original?		X		20a.If "NO", does the copy indicate where original documents are located?	X		
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Audited by: Michael J. Fertitta

Audited by: \_\_\_\_\_

Audited by: \_\_\_\_\_

Signature

Mike Fertitta/Chemist

\_\_\_\_\_

\_\_\_\_\_

Printed Name/Title

Date 03/23/92

Date \_\_\_\_\_

Date \_\_\_\_\_

## TO BE COMPLETED BY CEAT

Date Recvd by CEAT: \_\_\_\_\_ Date Entered: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Entered by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Signature      Printed Name/Title

# INORGANIC/ORGANIC COMPLETE SDG FILE (CSF) INVENTORY CHECKLIST

Case No. 17700      SDG No. MFQ311      SDG Nos. To Follow      SAS No.      Date Rec 03/06/92

EPA Lab ID: <u>NFT</u> Lab Location: <u>Golden, CO</u> Region: <u>6</u> Audit No.: <u>17700MFQ311(2)</u> Re_Submitted CSF?      Yes <u>X</u> No _____ Box No(s): <u>1</u> COMMENTS: This resubmission in response to CCS, containing a corrected Form 1, was missing a custody seal.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">ORIGINALS</th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">N/A</th> </tr> </thead> <tbody> <tr> <td><b>CUSTODY SEALS</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>1. Present on package?</td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>2. Intact upon receipt?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>FORM DC-2</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3. Numbering scheme accurate?</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>4. Are enclosed documents listed?</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>5. Are listed documents enclosed?</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td><b>FORM DC-1</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6. Present?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>7. Complete?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>8. Accurate?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>CHAIN-OF-CUSTODY RECORD(s)</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>9. Signed?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>10. Dated?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>TRAFFIC REPORT(s) PACKING LIST(s)</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>11. Signed?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>12. Dated?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>AIRBILLS/AIRBILL STICKER</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>13. Present?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>14. Signed?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>15. Dated?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>SAMPLE TAGS</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>16. Does DC-1 list tags as being included?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>17. Present?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>OTHER DOCUMENTS</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>18. Complete?</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>19. Legible?</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>20. Original?</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>20a.If "NO", does the copy indicate where original documents are located?</td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </tbody> </table>	ORIGINALS	YES	NO	N/A	<b>CUSTODY SEALS</b>				1. Present on package?		X		2. Intact upon receipt?			X	<b>FORM DC-2</b>				3. Numbering scheme accurate?	X			4. Are enclosed documents listed?	X			5. Are listed documents enclosed?	X			<b>FORM DC-1</b>				6. Present?			X	7. Complete?			X	8. Accurate?			X	<b>CHAIN-OF-CUSTODY RECORD(s)</b>				9. Signed?			X	10. Dated?			X	<b>TRAFFIC REPORT(s) PACKING LIST(s)</b>				11. Signed?			X	12. Dated?			X	<b>AIRBILLS/AIRBILL STICKER</b>				13. Present?			X	14. Signed?			X	15. Dated?			X	<b>SAMPLE TAGS</b>				16. Does DC-1 list tags as being included?			X	17. Present?			X	<b>OTHER DOCUMENTS</b>				18. Complete?	X			19. Legible?	X			20. Original?	X			20a.If "NO", does the copy indicate where original documents are located?			X
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Over for additional comments.

Audited by: <u>Michael J. Fertitta</u>	Mike Fertitta/Chemist	Date <u>03/23/92</u>
Audited by: _____	_____	Date _____
Audited by: _____	_____	Date _____
Signature	Printed Name/Title	

TO BE COMPLETED BY CEAT		
Date Recvd by CEAT: _____	Date Entered: _____	Date Reviewed: _____
Entered by: _____	_____	_____
Reviewed by: _____	_____	_____
Signature	Printed Name/Title	